



**Good Shepherd Sustainable
Learning Foundation**

Stock Gift Instructions as of 1/01/2022

Tax ID# 46-3063026

Thank you for your interest in Good Shepherd Sustainable Learning Foundation (GSSLF).
In order for us to process your gift properly, please fill out the form and return it to:

**Imagining Tomorrow
c/o Good Shepherd SLF
Attn: Molly Flewharty
P. O. Box 447
Milford, PA 18337**

Today's Date _____

Your Name _____

Address _____

Telephone _____ Email _____

Broker Name (if applicable) _____

Broker telephone _____ Email _____

Name of stock _____ Number of shares _____

Intended date of gift _____

It is important to provide this above information to GSSLF prior to a stock transfer. The stock wiring message does not include donor information, and GSSLF will not be able to properly credit your gift. We appreciate your assistance in this matter.

To transfer the stock have your broker contact GSSLF's broker at:

Merrill Lynch, DTC# 8862, for the account of Good Shepherd Sustainable Learning Foundation, account# 872-02505.

Financial Advisor:

The Wertz Eberts Group
Merrill Lynch
214 Senate Avenue, Suite 501
Camp Hill, PA 17011

717-975-4609
866-232-0221 FAX

NOTE: *If you are sending an actual security certificate, include an original letter, signed by you or your broker, giving Good Shepherd Sustainable Learning Foundation permission to transfer the ownership of the certificates. Please use a mailing service that can provide a tracking number.*

Please read page two for more detailed transfer and mailing instructions.



**Good Shepherd Sustainable
Learning Foundation**



Imagining Tomorrow
Build a School • Build a Future

How to mail a security certificate:

If you are sending an actual security certificate, include an original letter, signed by you or your broker, giving Good Shepherd Sustainable Learning Foundation permission to transfer the ownership of the certificates.

Be sure to sign each certificate exactly as it appears on the document. Make sure to have a Signature Guarantee to endorse the transfer by asking your bank to stamp a medallion signature certification ensuring the authenticity of your signature.

The certificate(s) must be accompanied by a stock power letter (one for each certificate) giving Good Shepherd Sustainable Learning Foundation ownership of the certificate. Make copies of the original letter(s) giving Good Shepherd Sustainable Learning Foundation permission to transfer the certificate, along with the certificate and stock power letter for your own files.

Next, mail the actual certificate(s) along with the stock power letter(s) and the original letter(s) to the address below. Please use a mailing service that provides tracking numbers.

**Imagining Tomorrow
c/o Good Shepherd SLF
Attn: Molly Flewharty
P. O. Box 447
Milford, PA 18337
info@imaginingtomorrow.org**